

## COMPUTER APPLICATIONS TECHNOLOGY: PAPER I

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### TO THE TEACHER RESPONSIBLE FOR CANDIDATES IN THE COMPUTER APPLICATIONS TECHNOLOGY PRACTICAL EXAMINATION

### INSTRUCTIONS CONCERNING DATA FILES SUPPLIED IN THE IEB ELECTRONIC POSTBOX: ASSESSMENT MATERIAL

Teachers need to ensure that the full package (word processor, spreadsheet and database), including wizards and help, is installed and available on the computers used by learners taking this subject and this examination. Learners will require the use of a Text Editor, e.g. Notepad, WordPad, Komodo and Notepad ++ for the HTML coding. Learners writing in Afrikaans must have an Afrikaans spell check installed. If you are using Microsoft software, Microsoft Office 2007 is the minimum software requirement. This is necessary for Grade 12 in 2021.

#### ***Data Files***

The CAT Practical Examination Data Files have been placed in the IEB ELECTRONIC POSTBOX: ASSESSMENT MATERIAL. These Data Files are to be checked against ANNEXURE A on page 3 and copied onto the disk space that will be used exclusively by each candidate on the examination date.

#### ***Submission of the practical examinations for marking***

The Computer Applications Technology: Paper I (Practical Examination) is scheduled for Wednesday, 20 October 2021, from 9:00 to 12:00. On completion of the examination:

- It is the CAT teachers' responsibility to ensure that all the candidates' data is placed on the two barcoded CDs that will be provided by the IEB.
- Each candidate must have their own folder on the CDs, with their examination number as the name of the folder, and all files contained within.
- A backup must also be made and kept at the school on relevant storage media until 28 February 2022 when the re-marking process will have been completed.
- The two barcoded CDs need to be placed in the padded envelope provided by the IEB and be locked in the electronic examinations bag by no later than 17:00 on Wednesday, 20 October 2021.
- **A completed and signed copy of the attached PRACTICAL EXAMINATION DECLARATION IN GRADE 12, 2021 is to be included in the padded envelope.**
- The electronic examinations bag with the CAT Practical Examination CDs needs to be returned to the IEB by Friday, 22 October 2021.
- The two barcoded CDs and the padded envelope will be sent to the schools in the delivery that includes the CAT Practical Examination papers.

**LETTER FROM THE HIGH SCHOOL HEAD AND CAT TEACHER(S)**



*Attachment to Circular no. 143/2021*

|                |  |
|----------------|--|
| Name of School |  |
| Centre Number  |  |
| Completed by   |  |
| Designation    |  |

The IEB  
P O Box 875  
Highlands North  
2037

Dear IEB

**RE: PRACTICAL EXAMINATION DECLARATION IN GRADE 12, 2021**

**COMPUTER APPLICATIONS TECHNOLOGY**

| We certify that we have ensured that  | Cross your response |           |
|---|---------------------|-----------|
| all the work in each candidate's folder has been copied from the examination location to the IEB CDs without any modification whatsoever.   | YES                 | NO        |
| all the work in each candidate's folder is the work of that learner only.   | YES                 | NO        |
| two copies of each candidate's folder have been sent to the IEB on the two CDs provided by the IEB.   | YES                 | NO        |
| <b>NO CANDIDATE HAD ACCESS TO THE INTERNET DURING THE EXAMINATION.</b>  | <b>YES</b>          | <b>NO</b> |
| no help or assistance at all was given to or allowed to be given to any candidate other than that of a technical nature; either a computer malfunction or a power failure.                                | YES                 | NO        |
| a comprehensive incident report describing the computer malfunction and/or the power failure has been sent to the IEB.  | YES                 | NO        |
| a copy of each candidate's work has been saved on the school system and will be kept at the school on relevant storage media until 28 February 2022 when the re-marking process will have been completed. | YES                 | NO        |

\_\_\_\_\_  
**CAT EDUCATOR/S**

\_\_\_\_\_  
**HEAD**










































\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**DATE**

## ANNEXURE A

### FILES FOR LEARNERS

The following pages contain the hard-copy printouts of the data supplied to each of the candidates.

| <b>Data Files</b>  | <b>Question1</b>   | <b>Question2</b>   |
|--|--|--|
|  Backup_Data_Files<br> Question1<br> Question2<br> Question3<br> Question4<br> Question5<br> Question6<br> Question7<br> Student_Screenshots.docx |  Mars.gif<br> MarsFacts.txt<br> MarsPlanet.svg<br> Marsweb.jpg<br> NeverBeenToMars.mp3<br> Q1_Answers.docx<br> Q1Articles.zip<br> Q1MIP.docx<br> rocketship.png<br> The Trouble With Mars.pptx |  Q2_Colonization of Mars.docx<br> rocketship.png<br> Rover.jpg<br> Sources.txt |
| <b>Question3</b>   | <b>Question4</b>   | <b>Question5</b>   |
|  MarsFacts.txt<br> Q3_Mars Information Pack.docx   |  Q4_Applicants.xlsx   |  Q5_ApplicantInterests.xlsx<br> Q5_Interviews.xlsm   |
| <b>Question6</b>   | <b>Question7</b>   | <b>Question7<br/>(images subfolder)</b>  |
|  ExtraApplicants.xlsx<br> Q6_MarsEntries.accdb   |  images<br> index.html   |  Mars.gif<br> rocketship.png   |
| <b>Backup_Data_Files</b>   |  |  |
|  Question1_BackupFiles<br> Question2_BackupFiles<br> Question3_BackupFiles<br> Question4_BackupFiles<br> Question5_BackupFiles<br> Question6_BackupFiles<br> Question7_BackupFiles  |  |  |